



APPLICATION/AGREEMENT

ADOPTER INFORMATION *(please print)*

Organization or Group Name: _____

Primary Contact: _____

Mailing Address: _____

Daytime Telephone #: _____

E-mail Address: _____

PARK ADOPTION REQUEST

Park Requested: _____

Alternate Park: _____

Adoption Year: _____ *(Minimum one year, renewable in March)*

NOTE: Large parks may have two or more adopters. Specific park areas and activities can be pre-arranged with Memphis City Beautiful. All efforts will be taken to accommodate adopter preferences.

ADOPTER ACTIVITIES

Litter Control: pick up and remove litter in the park and along adjacent streets monthly or more frequently, if necessary. *(Litter control all year – minimum monthly)*

Other Options (Please choose one or more)

- Park Watch:** Report damaged property/equipment, graffiti, fallen trees or other hazards by dialing 311, the City of Memphis Call Center. Contact the Memphis Police Department at 901.545.COPS (2677) to report any unsafe or suspicious activity. For life threatening emergencies, dial 911.
- Beautification/Landscaping:** must be pre-approved by the City of Memphis Division of Parks and Neighborhoods by special written agreement. Opportunities include: planting flowers, trees and shrubs; weeding, simple pruning, or trail/pathway maintenance. The written agreement must be submitted to and processed by Memphis City Beautiful.

SIGNAGE

Adopters are eligible for a sign featuring their name that will be posted in an area designated and deemed appropriate by the Parks Division. If you **do not** wish to have a sign, please initial here _____. Signs will be removed upon cancellation and/or termination of the adoption.

New Adopter YES NO

If no, do you have a sign in place? YES NO

ACTIVITY REPORTS

We will measure the success of the Adopt-A-Park program by requiring participants to track and document their work. For each work activity, adopters shall complete a brief report. Reports are due quarterly to Memphis City Beautiful. *Failure to submit the reports could jeopardize your park adoption.*

NOTICE OF CHANGES/CANCELLATION

Adopters must notify Memphis City Beautiful in writing of any changes including group or contact information, adopter activities or any special requests. At the end of each adoption year, written notification must be provided as to whether you will renew or cancel your park adoption. Renewal occurs with a new application. *Cancellation prior to the one year minimum requirement may prohibit your ability to participate in the future.*

AGREEMENT

I/We acknowledge and agree to the procedures of the **City of Memphis Adopt-A-Park Program**, and understand the nature of the work that is to be performed and take full responsibility for participation in the program. I/We agree to fulfill the minimum requirement for keeping _____ park litter free and will attend a brief training session. I/we agree to obtain written permission for any landscaping activities and agree to properly dispose of all trash and lawn waste.

I/We understand that the City of Memphis is not liable for any injuries, accidents, or damage that might occur under this agreement.

Signature of Contact Person

Date

Signature of Memphis City Beautiful Staff Member

Date

Signature of Eldra T. White, Executive Director

Date

Adoption of any park is subject to approval by the City of Memphis Divisions of Parks and Neighborhoods and Public Works. Memphis City Beautiful serves as primary contact for the Adopt-A-Park program and is an agency within the Department of Neighborhood Improvement, Public Works Division.



664 Adams Avenue • Memphis, Tennessee 38105
901-636-4110 • Fax 901-523-0652
adopt.park@memphistn.gov
www.memphiscitybeautiful.org

For office use only:

New Adoption Renewal
Parks Notified _____